

**FINANCIAL REGULATIONS – MINOR CHANGES**

| <b>Financial Regulations Reference</b>  | <b>Amendment</b>  |
|---|---|
| A5 (Annual Statement of Accounts)   | Add the following:<br><br>“after Scrutiny by the Council’s Audit and Governance Committee”.   |
| A28 (Chief Officer Responsibilities)  | Amend “Head of Finance” to read “Chief Finance Officer”.  |
| C3 (Risk Management)  | Amend final sentence to read as follows:<br><br>“The Performance Management Portfolio Holder has lead Member responsibility for risk management”.   |
| Appendix E (paragraph 3.43)(Expenditure – Ordering and Paying for Works, Goods and Services) (Responsibilities of Chief Officers) | Delete the first sentence and substitute the following:<br><br>“To ensure that, on completion of the contract and before final payment (including the issue of the Certificate for final payment where appropriate) the responsible officer complies with the following Contract Standing Orders: |
| 29 (3)  | completion of a Final Account Certificate and supply of a copy to the Chief Internal Auditor.   |
| 29(4)   | for contracts of more than £500,000 in value, submission to the Chief Internal Auditor of all details of the contract at the time of practical completion.  |

Other changes relate to typographical corrections and re-formatting of the text.